



Application for Employment

Equal access to programs, services and employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify the Executive Director.

CONTACT INFORMATION

Full Name_____

Address, City, State, Zip_____

E-mail Address_____

Phone_____

LinkedIn Profile Address_____

Referral Source_____

Date of Application_____

Position(s) Applied For_____

Type of Employment Desired

- Full-Time
- Part-Time
- Temporary

What are your salary requirements?_____

Available Start Date_____

ELIGIBILITY

If you are under 18, and it is required, can you furnish a work permit?

- Yes
- No

If no, please explain_____

Have you ever been employed here before?

- Yes
- No

If yes, please explain and give dates and positions_____

Are you legally eligible for employment in this country?

- Yes
- No

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation and position applied for will be taken into account.

Have you ever pled "guilty" or "no contest" to, or been convicted of a crime?

- Yes
- No

If yes, please provide date(s) and details_____

EMPLOYMENT HISTORY (Start with your most recent employment and detail last 15 years of experience)

Employer_____

City, State_____

Supervisor Name_____

E-mail Address_____

Phone_____

May we contact for reference?

Yes

No

Dates Employed_____

Compensation_____

Summarize the type of work performed and job responsibilities_____

What did/do you like the most about your position?_____

What were/are the things you liked least about the position?_____

Employer_____

City, State_____

Supervisor Name_____

E-mail Address_____

Phone_____

May we contact for reference?

Yes

No

Dates Employed_____

Compensation_____

Summarize the type of work performed and job responsibilities_____

What did/do you like the most about your position?_____

What were/are the things you liked least about the position?_____

Employer_____

City, State_____

Supervisor Name_____

E-mail Address_____

Phone_____

May we contact for reference?

Yes

No

Dates Employed_____

Compensation_____

Summarize the type of work performed and job responsibilities_____

What did/do you like the most about your position?_____

What were/are the things you liked least about the position_____

If there is additional work history, please continue on a separate sheet of paper.

EDUCATIONAL BACKGROUND (Start with your most recent school attended)

School (Included City and State)_____

Years Completed_____

Completed_____

GPA_____

Major/Minor_____

School (Included City and State)_____

Years Completed_____

Completed_____

GPA_____

Major/Minor_____

School (Included City and State)_____

Years Completed_____

Completed_____

GPA_____

Major/Minor_____

If there is additional education, please continue on a separate sheet of paper.

ADDITIONAL QUALIFICATIONS

Please list all relevant additional qualifications including licenses, certifications, formalized training, and non-profit participation.

REFERENCES

Name and title_____

Relationship to you_____

E-mail Address_____

Phone_____

Length of time known_____

Name and title_____

Relationship to you_____

E-mail Address_____

Phone_____

Length of time known_____

Name and title_____

Relationship to you_____

E-mail Address_____

Phone_____

Length of time known_____

APPLICANT STATEMENT

I certify that all information I have provided in order to apply for and secure work with Centerpoint Church ("the employer") is true, complete and correct. I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.

I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on a basis prohibited by applicable local, state or federal law.

I understand that this application remains current for only 30 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to reapply and fill out a new application.

If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's Executive Director.

I also understand that if I am hired, I will be required to provide proof of identity and legal authority to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.

I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to (i) eliminate me from further consideration for employment, or (ii) may result in my immediate discharge from the employer's service, whenever it is discovered.

DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANT STATEMENT. By including my name below, I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.

Signature of Applicant _____

Date _____